



Berkshire Athletics Association

# Privacy Notice

**Berkshire Athletics are committed to protecting and respecting your privacy. For any personal data you provide for the purposes of entering an event organised by us or representing a Berkshire team, Berkshire Athletics is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.**

## **What personal data we hold on you**

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you enter one of our events. The information you give us may include your name, date of birth, address, e-mail address, phone number, name of the EA affiliated Clubs with which you are registered and gender (Athletics Data). We may also ask for relevant health information or additional needs which is classed as special category personal data.

## **Why we need your personal data**

The reason we need your Athletics Data is to be able to administer your competition entries and Berkshire team selection entries. Our lawful basis for processing your personal data is that we have a contractual obligation to you as an entrant to provide the services you are registering for.

Reasons we need to process your data include:

### **For training and competition entry**

- sharing personal data with the Berkshire Athletics committee members who manage and organise: Track and Field, Cross Country, Road Running, Sportshall competitions and the County Officials secretary. Officials to administer competitions;
- sharing personal data with team managers to enter events;
- sharing personal data with leagues, regional and national associations (and regional and national schools' associations) and other competition providers for entry in events.

### **For funding and reporting purposes**

- sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority;
- analysing anonymised data to monitor competition entry trends trends; and



- sending a post event survey to improve your experience as a competitor or volunteer.

### **For competition and team management**

- processing of competition/team entry and payments.
- sharing data with committee members to provide information about competition entry and team selection
- publishing of race and competition results

### **Marketing and communications (where separate consent is provided)**

- sending information about upcoming events
- sending information about merchandise or fundraising.

Any special category health data we hold on you is only processed for the purpose(s) of passing health data to officials and team managers to allow the safe running of competitions and for providing support while at representative events. We process this data on the lawful basis of consent. Therefore, we will also need your explicit consent to process this data, which we will ask for at the point of collecting it.

Berkshire Athletics has the following social media pages Facebook, Instagram. All competitors, parents and other supporters are free to join these pages. If you join one of the Social Media pages, please note that provider of the social media platforms have their own privacy policies and that the club do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages.

### **Who we share your personal data with**

We may share your personal data with England Athletics, UK Athletics, South of England Athletic Association, English Schools Athletics Association, South of England Schools Athletic Association, Sportshall UK or other county associations who may organise an event in which we may compete.

We use the Roster Athletics Competition management system for entries to the Berkshire Track and Field Championships and Berkshire Cross Country Championships. They have their own policies for storage and use of personal data.

Berkshire Athletics does not supply any personal data it holds for this purpose to any other third party. Berkshire Athletics does not store or transfer your personal data outside of the UK.

### **How long we hold your personal data**

Any personal data we hold on you will be securely destroyed after four years of inactivity in Berkshire teams or competition entries, in line with England Athletics Limited's retention policy. Your data is not processed for any further purposes other than those detailed in this policy.



### **Your rights regarding your personal data**

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data. As a data subject you are not obliged to share your personal data with Berkshire Athletics. If you choose not to share your personal data with us we may not be able to register or administer your competition entry or team selection.